

Beverly Airport Commission  
Minutes of Meeting  
October 10, 2018

*LOCATION:* Airport Administration Building, 50 L. P. Henderson Road, Beverly, MA, 01915

*PRESENT:* Commissioners: Trefry, Wadsworth, Dullea, Gentile and Henry

*OTHERS PRESENT:*

*ABSENT:* Brean

*PUBLIC:* Ace and Charlene Chase (Cat Aviation), Nick Burlingham and John Messenger (NAA), Craig Schuster (ASG), Paul Beaulieu (Avier), James Mandello, Keith Young, Tom Lyons, Steve Tibbetts, Stephen Bourque, Tony Bettencourt, Peter Walton

*RECORDER:* Eileen Sacco

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**A. CALL TO ORDER:**

Commissioner Trefry called the meeting to order at 6:00 PM.

1. Pledge of Allegiance
2. Reading of the Minutes for September 2018 – Gentile made a motion to accept the minutes for September 2018. Dullea seconded the motion. The motion passed unanimously.
3. Reading of the Financial Report for September 2018 – Trefry presented the financial report for August 2018.

Commissioner Dullea made a motion to accept the financial report. Commissioner Wadsworth seconded the motion. Motion passed unanimously.

4. **Presentation: Airport Solutions Group, LLC – Craig Shuster**

1. **The Annual Airport CIP meeting with MassDOT and the FAA** was held on October 3, 2018 and the airport manager will report on this in her report.

**Chairman’s Report**

Trefry welcomed new member Aaron Henry, new member representing Danvers. He introduced Mr. Henry and noted that he is the Director of Land Use Planning for the Town of Danvers

Trefry reported that Bouillon has been working on the status of the runway width justification and she has been able to prove to the FAA that they have been looking at old

data regarding the airport runway status etc. He noted that this does not guarantee that they will approve the 100 foot runway but there is a study.

Bouillon explains that the 2010 report used old data and notes that the master plan was updated 20 years ago and explains that it recommended a reduction to 75 feet based on wing categories and landing speeds. She notes that she is continuing to work on this and environmental assessments will be done.

Bouillon also reviewed the Capital Improvement Plan.

## **OLD BUSINESS:**

1. **Sub-Committee Reports:** There were no reports this evening.

### **Tenant Comments –**

Chase addressed the Commission and offered to hold the December meeting at his facility and host a holiday gathering following the meeting. Trefry states that the Commission will consider that and notes that they have some rescheduling to do because of the holidays.

## **ADJOURNMENT**

There being no further business to come before the Commission this evening, a motion was made by Wadsworth to adjourn the meeting, seconded by Dullea and approved.

The meeting was adjourned at 6:30 p.m.