

Beverly Airport Commission
Minutes of Special Meeting: Airport Master Plan
January 16, 2020

LOCATION: Airport Administration Building, 50 L. P. Henderson Road, Beverly, MA, 01915

PRESENT: Commissioners: Scott Dullea, Paul Trefry, Aaon Henry, Jeffery Schlichte, Matthew Mozer

OTHERS PRESENT: Gloria Bouillon Airport Manager

ABSENT: Paul Brean, Peter Gentile, Richard Besson

PUBLIC: Hilary Fletcher, Jim Miklas, Chris Willenborg

RECORDER: Bouillon

A. CALL TO ORDER:

Dullea called the meeting to order at 6:00 PM.

1. Pledge of Allegiance

2. Public Comment

Chris Willenborg from Airport Solutions Group introduced Hilary Fletcher and Jim Miklas from Jviation, who all have been working together for the Airport Master Plan. This is a special presentation to the Commission; the Airport Master Plan.

Airport Master Plan

Introduction

Hilary Fletcher conducted the presentation of the Airport Master Plan, in summary, a twenty-year plan for the Airport. The Airport Master Plan (AMP) will meet the values of the Airport for the long term of the Airport in phases. There needs to be community outreach of the Master Plan. This will identify funding and priorities for the Master Plan. Chris Willenborg presented the Federal Aviation Administration (FAA) and Massachusetts Department of Transportation, Aeronautics (MassDOT), the City of Beverly, the Commission, the Airport Manager, Gloria Bouillon and the members from the Planning Advisory Committee meeting are stakeholders in the development of the Master Plan. The 2018 Airport Economic Statewide Summary states that the total economic output for Beverly Regional Airport to be \$34,000,00.00 annually.

Planning Advisory Committee (PAC)

The Planning Advisory Committee met earlier in the day for their first meeting and had feedback for the project planners. The Commission, Bouillon and the Mayor will understand the PAC's feedback and review. There will be chapters in the AMP that the FAA and MassDOT will review and approve for the ultimate Airport Layout Plan (ALP) for funding. The Master Plan is in essence an infrastructure development plan. The projects will be identified on the Capital Improvement Plan. The FAA will approve the Forecast and the ALP in the Airport Master Plan. The FAA and MassDOT funded the project with grants with a match from the Airport.

Community Outreach:

Throughout the whole process, there is community outreach. There is a project website on the Beverly Airport website, as well as a user/tenant survey. Over the next coming months, the project team will go out into the communities to conduct the outreach and neighborhood meetings. Will go out to Chambers, Rotaries, other groups and associations. The Airport is a Community asset. The presentation is available on the Master Plan website.

The project schedule is also on the website. The next meeting will discuss the Preferred Alternatives of the Master Plan. The PAC represents business owners in the community, tenants, neighbors, users, and members from each municipality. There will be Airport tours, and dialog will be documented. Hilary Fletcher asked "What are people saying about the Airport?"

Commissioners Comments:

The Commissioners gave their perspectives on how they and the community perceive the Airport, Jeffery Schlite and Matt Mozer noted that when we do hear from the neighbors, it is somewhat usually about noise. The Airport has come a long way in terms of development from where it was previously, years ago. Aaron Henry discussed the noise complaints, and thought there were much less complaints than what is perceived in the community. Aaron Henry discussed some of the businesses using the Airport, would not be located in the community if there were no Airport. Bouillon explained how effective the noise report form she developed on the Airport's website was in addressing the neighbors noise complaints. The most frequent complaints are from individuals and residents less than 1,000 feet from the runway threshold. Dullea noted the Airport is a great place to bring kids and families to watch planes. The Airport had a cafe, which brought in many individuals from the Community. The Airport has held various events such as the Wings, Wheels and Warbirds, the Airshow and other events that brought the community together. The Airport is not just for pilots, it's a community asset, and Bouillon is trending to get the information out about the Airport being an Asset. Trefry noted that when he notices the larger jets landing at the Airport, he wonders which companies fly in, and who some of the other Airport users are, as that may help the community understand who uses the Airport. Commissioners noted that adding a cafe would be even more beneficial to bring on more members of the community out to the Airport. Trefry noted that some individuals/residents who don't understand the business use of the Airport may only think of using Boston Logan Airport instead of using Beverly Airport. Bouillon noted that the City of Beverly was also going through a City-wide Master Plan. Bouillon noted all the presentations done in the community; updates to the Chamber of Commerce, Rotary Clubs and Beverly City Council.

Public Presentations:

Hilary Fletcher is working on locations in the community to hold these discussions in the community. Bouillon will be going out to various associations and conducting the presentations to the community. The 2020 meetings are scheduled for April, May and August. The FAA has been responsive to the Master Plan schedule. The next presentation to the Commission will be focused on the Facility Requirements and Alternatives, with Preferred Alternatives.

Airport Metropolitan Area:

Jim Miklas discussed the Airport classification as a reliever airport to Boston Logan, as a Business class and category airport. Access in and out of the Airport is a priority for the business user and businesses around the Airport. There has been a major increase in operations during the past year, 17% in one year. Miklas noted the other Airports within the Boston Metropolitan area, as Norwood, Bedford and Lawrence as other reliever airports. Miklas noted the non-aeronautical and aeronautical land use opportunities, as well as the land-use development restrictions around the airport, for airspace requirements.

Forecast Chapter:

The Forecast is developed with a variety of variations in forecasting methods. National and local/regional trends are used for the socioeconomic development in forecasting models. Generally all the forecasts reflect growth with the exception of General Aviation fleet. The FAA has also developed an individual forecast for Beverly. The Forecast developed for BVY has already exceeded the FAA's Forecast. Significant economic events nationwide, such as the economic recession of 2009 are also considered. A High, Medium and Low range forecast has been developed for the Airport. The FAA has to approve the Preferred Forecast. The Forecast will determine the prioritization of capital infrastructure projects in the Alternatives. FAA Design Standards will be identified for the geometry and layout of the runways, taxiways and safety areas. Historical operations have been reviewed, and there is a general trend of growth. Twelve different forecasts have been developed including considerations of; socioeconomic, historical trend analysis and FAA's Forecasts. Ultimately, this is a plan for the direction and best options for the community. There are 39 municipalities, which encompasses a majority of the North Shore, with uses of approximately a thirty-minute drive from the Airport. The Average Annual Growth Rate was determined to be 1.12%, which is reasonable and defensible. The Critical Design Aircraft is defined as having 500 or more total operations that regularly operates at the Airport.

Next Steps and Dates:

Hilary Fletcher described the next steps; the current chapters of the Introduction and Inventory are online on the Master Plan webpage from the Airport's website. The PAC has been asked to submit comments by January 31st, the Commission may submit comments as well. We are expecting the FAA's comments within thirty days. Once the FAA approves the Forecast, the Facility Requirements and Alternatives will be developed. The Draft Forecast is online as well.

Residents and the community should be directed to the website. Bouillon had requested to conduct a visioning session with the community to understand the approach of the Master Plan. The visioning session/exercise will be held at the next meeting.

Adjournment

The meeting was adjourned at 8:00 p.m.