

**BEVERLY AIRPORT COMMISSION
MINUTES OF MEETING
APRIL 11, 2022**

LOCATION: 50 L.P. Henderson Rd., Beverly Airport East Side

PRESENT: Commissioners Paul Brean, Paul Trefry, Peter Gentile, Aaron Henry, Matt Mozur and Jeffry Schlichte

OTHERS PRESENT: Steve Rawding and Craig Schuster

ABSENT: None

PUBLIC: Brian Anderson, Paul Beaulieu, Stefanie Baker, Sam Valero, Peter Walton and Jim Miklas

RECORDER: Christine Martin Barraford

A. CALL TO ORDER

Vice Chair Trefry called the meeting to order at 6:04PM, which is being audio and video recorded, and read the following disclaimer:

1. Pledge of Allegiance

Commissioner Trefry led those in attendance in the recitation of the Pledge of Allegiance.

2. Public Comment

No public comments at this time.

3. Acceptance of Minutes – February 7, 2022

This item was tabled at the present time.

4. Financial Report

Acting Airport Manager, Steve Rawding, provided the Commission with a summary of the fuel flowage and landing fee revenues for March. Also included were the traffic counts for those months. These numbers were provided to the Commission and are attached to these minutes.

5. Airport Solutions Group, LLC – Craig Schuster

Mr. Schuster reported that the Airport Master Plan was temporarily on hold. Once complete the plan will be sent for review by the FAA and MassDOT. The permit for the perimeter fence was granted and he is awaiting MassDot to issue the grant. The cold storage building project is on hold per MassDOT until the Master Plan is approved.

Mr. Schuster also reported that he continues to follow up on the US Aircraft Expo planned for mid-September.

B. NEW BUSINESS

Hover Aviation

Stephanie Baker, Baker Aviation, and Sam Valerio, Hover Aviation, appeared before the Commission. Baker Aviation is the lessor to Hover Aviation, a new tenant/business offering aerial tours of Boston and the North Shore via two R-44 helicopters. They requested that the Commission expedite approval of the lease.

At issue is that the necessary permits have been difficult to obtain due to the absence of a full-time Airport Manager. They stated that they have done their due diligence in reviewing all safety issues with the Beverly Tower personnel regarding proper take-off and landing procedures, as well as providing certificate of aviation liability insurance.

Discussion ensued with regard to the business meeting minimum standards of operation. The requirements are listed on the website as well as available from the FAA. Mr. Schlichte stated that these standards need to be written into the business plan. When all these materials are completed and assembled, the Commission will be in a position to approve the lease. This matter will be put forth on the agenda for the next meeting.

C. AIRPORT MASTER PLAN

Jim Miklas gave a briefing/update on the Beverly Airport Master Plan Update (AMPU) and the next steps. The AMPU is set to be submitted to the FAA but importantly the Airport Layout Plan (ALP) will also be submitted to the FAA. The ALP signature process is the Beverly Airport Commission Chairman signature, then the MassDOT Aeronautics signature and finally, the FAA signature. Once the ALP is completely signed by all parties the project is completed.

D. COMMISSION COMMENTS

- Commissioner Trefry noted the need for filling maintenance positions. Commissioner Schlichte will followup with the City's Human Resource Director. Also discussed was the need for more volunteers to serve on the Commission.
- Commissioner Trefry began the discussion on the status of Building 45. The principal issue is that April 2022 will mark six years since the FAA approved the City's request to remove the Airport's parcels containing Building 45 and the warehouse and storage area on Airport Road from aeronautical use only. The City would fully renovate Building 45 instead of paying a monthly rent. While there has been an investment in the building, it is not complete, and the City has vacated the premises. The City's DPW still occupies and uses the parcel and structures on Airport Road. Chair Trefry believes the Commission should express its disappointment with the situation in writing to the Mayor. Extension discussion ensued.

E. ADJOURNMENT

Upon motion duly made by Brean and seconded by Trefry, it was unanimously voted to adjourn. Brean-Y, Dullea-Y, Gentile-Y, Mozur-Y, Trefry-Y, Henry-Y and Schlichte-Y, Motioned passed 6-0. The meeting was adjourned at 7:40PM.