

**BEVERLY AIRPORT COMMISSION
MINUTES OF MEETING
APRIL 8, 2024**

LOCATION: 50 L.P. Henderson Rd., Beverly Airport East Side

PRESENT: Commissioners: Chair Kyle Retallack, Aaron Henry, Khris Kendrick, Jessie Zuberick and Bill Kossowan

OTHERS PRESENT: Airport Manager Gabe Hanafin and Craig Schuster of ASG Group

ABSENT: Josh Doxsee and Jason Reulet

PUBLIC: Tony Bettencourt and Peter Eichleay

RECORDER: Christine Martin Barraford

A. CALL TO ORDER

Chair Retallack called the meeting to order at approximately 6:00PM, which is being audio and video recorded as a hybrid meeting. Roll call was taken and members present were: Mr. Kossowan, Chair Retallack, Ms. Zuberek, Mr. Henry and Mr. Kendrick.

1. Pledge of Allegiance

Chair Retallack led those in attendance in the recitation of the Pledge of Allegiance.

2. Approval of Regular Open Meeting Minutes – February 12 and March 11, 2024

Upon motion duly made by Mr. Henry and seconded by Ms. Zuberek, it was unanimously voted to approve the above minutes. Roll call vote: Mr. Kossowan-Y, Mr. Kendrick-Y, Chair Retallack-Y, Ms. Zuberek-Y and Mr. Henry-Y. Motion passed 5-0 unanimously.

B. PUBLIC COMMENT

Tenant Comments

Peter Eichleay appeared before the Commission.

General Public Comment

Tony Bettencourt appeared before the Commission

PRESENTATIONS

Airport Solutions Group – Craig Schuster

Mr. Schuster reviewed the Airport Solutions Group report attached hereto and made a part hereof.

C. AIRPORT MANAGER’S REPORT – Gabriel Hanafin

Financial and Operations Report

Mr. Hanafin reported that Dick’s Sporting Goods is sponsoring the blimp to cover the Boston Marathon and invited members to take pictures. He also thanked the airport tower manager for her safety seminar held this morning.

He then reviewed the financial and operations report for the previous month and year-to-date as of March as detailed on the attached spreadsheet. He also reviewed the budget to actual numbers and present tracking of budget expenses.

Report on Noise Complaints received in the Last Month (March 12 – April 8)

Mr. Hanafin reviewed his written report attached hereto on the noise complaints received from March 12 to April 8. Discussion ensued on the nature, content and pattern of the various complaints as well as the type of aircraft. Mr. Hanafin stated that the concrete data will assist the commission in its mitigation efforts.

Update on Fence Replacement Project

Mr. Hanafin was pleased to report that the fence replacement project was 100% funded by MassDOT as reported by Mr. Schuster, and efforts are underway to move the project forward.

Updates to the Airport Website

Mr. Hanafin reported that he is working on making the website easily accessible and user friendly, and toward that end, he is adding a FAQ page. He invited members to make suggestions for additional information.

Building 45

Mr. Hanafin reported that he has received inquiries of interest in rental of Building 45 as office space. Mr. Kossowan asked for a walkthrough of the building. Mr. Hanafin stated he would be happy to provide a tour of the building which is one-third move-in ready and the rest gutted.

D. OLD BUSINESS

Proposed FlightLevel Aviation Lease Addendum VII – (tabled at the February 12, 2024 meeting of the Commission)

Chair Retallack presented the proposed addendum to the FlightLevel Aviation lease.

Discussion ensued. In response to Mr. Kosowan’s request for clarification that the decibel level falls within the FAA’s requirement of 65dbL, Mr. Hanafin stated that the levels are measured in dnl, a day-night average looking at the conglomerate of all individual decibel levels of each aircraft. If the level reaches 65 or higher, mitigating efforts are made. He also noted that the airport master plan has dnl contour lines of 85, 75 and 65 dnl contour, and they all remain inside the airport fence.

Mr. Hanafin outlined the process of approval first by the commission and then by city council.

Vote of Commission

Upon motion duly made by Mr. Kossowan and seconded by Mr. Kendrick, it was unanimously voted to approve the proposed Addendum VII to the FlightLevel Aviation lease as presented. Roll call vote: Mr. Kossowan-Y, Mr. Kendrick-Y, Chair Retallack-Y, Ms. Zuberek-Y and Mr. Henry-Y. Motion passed 5-0 unanimously.

E. COMMISSIONER COMMENTS

Chairman’s Comments

Chair Retallack reported on a massive amount of email from Danvers residents with noise being the top complaint. In the interests of creating a united front as a commission with the airport manager, he was in favor of funneling complaints into one place. The data is collected by the airport manager and presented monthly for discussion of complaints and ways to move forward for the benefit of the entire community. He and the airport manager work everyday to discuss complaints, many of which come from residents who do not reach out to the commission directly.

Mr. Henry as a city employee will put the word out for residents to submit complaints via the website.

Miscellaneous Commissioner Comments

Commissioner Bill Kossowan

Mr. Kossowan stated that he has been in aviation for twenty-five years and believes that this commission has the best array of personnel. He urged members of the audience to stay focused on the facts and that there is only an “us” working together to solve problems. When addressing the commission, submission of written statement is helpful to become part of the record for minutes.

He also made the following comments:

- At a meeting of the Air Club on March 28th, it was announced that Gamma 100 unleaded fuel will be available in 2025.
- Swift Fuel in Indiana manufactures unleaded 94 octane fuel, but the cost is high at \$8.99/gallon because of transportation fees.
- AOPA is testing 100 aviation fuel but must be barreled in for testing; health implications from leaded fuel is highly exaggerated.
- Use of drones for delivery with Mass General Hospital utilizing them for ten pound loads.
- Complexity of intervention of manned and unmanned aircraft and working with NASA to develop air traffic plan.
- Innovation subcommittee to consider designing a knowledge information center.
- Safety seminar on March 26th had drop-in visit from the deputy regional administrator of FAA; pencil in next seminar for May 7th.

F. ADJOURNMENT

Upon motion duly made by Mr. Henry and seconded by Mr. Kendrick, it was unanimously voted to adjourn. Roll call vote: Mr. Kossowan-Y, Mr. Kendrick-Y, Chair Retallack-Y, Ms. Zuberek-Y and Mr. Henry-Y. Motion passed 5-0 unanimously.

Supporting documents:

Commission minutes of meeting of February 12 and March 11, 2024

ASG report

Airport manager’s monthly financial reports

Report on noise complaints

Fiscal year 2025 budget

Comments on airport master plan

FlightLevel Addendum to Aviation lease