

**BEVERLY AIRPORT COMMISSION
MINUTES OF MEETING
JUNE 16, 2025**

LOCATION: 50 L.P. Henderson Rd., Beverly Airport East Side

PRESENT: Commissioners: Chair Kyle Retallack, Bill Kossowan, Todd Deinstadt and Jessie Zuberek;
Josh Doxsee and Khris Kendrick (via Zoom)

OTHERS PRESENT: Airport Manager Gabe Hanafin

ABSENT: Jason Reulet

PUBLIC: Mr. Bettencourt

RECORDER: Christine Martin Barraford

A. CALL TO ORDER

Chair Retallack called the meeting to order at approximately 6:00PM, which is being audio and video recorded as a hybrid meeting. Roll call was taken and members present were: Mr. Deinstadt, Mr. Kossowan, Ms. Zuberek, Mr. Doxsee, Mr. Kendrick and Chair Retallack.

Pledge of Allegiance

Chair Retallack led those in attendance in the recitation of the Pledge of Allegiance.

Approval of Regular Open Meeting Minutes – May 19, 2025

MOTION: Upon motion duly made by Mr. Kossowan and seconded by Ms. Zuberek, it was unanimously voted to approve the above minutes. Motion passed 5-0.

B. PUBLIC COMMENT

General Public Comment

Mr. Bettencourt asked about the list of questions submitted to the Commission, and Chair Retallack answered that they are being reviewed.

Tenant Comment

Clark L'Abbe appeared via Zoom and reviewed pictures of the progress on the renovation of the tower.

C. PRESENTATION OF MASSACHUETTS AIRPORT AIR AND SPACE MUSEUM

Joseph Dini and Jack Tamposi reviewed their PowerPoint presentation on the progress of the proposed Air and Space Museum for Education and Workforce Development including the following highlights:

- March letter of intent and draft lease agreement.
- Submission of Massachusetts grant.
- Mission of MASM.
- MASM committees.
- Activities to achieve mission career fairs.
- Community focus aviation programs.
- Aviation and aerospace pavilion (AAP launch timeline).
- Fundraising campaign.

- Construction.
- Museum visitors.

Following discussion, it was agreed that members will review the lease agreement and forward any comments to Mr. Hanafin, who will then draft the lease agreement for execution.

D. AIRPORT MANAGER’S REPORT – Gabriel Hanafin

Operations and Fee Report

Mr. Hanafin reviewed the financial and operations report for the previous month and year-to-date as of May as detailed on the attached spreadsheet.

Budget Summary

Mr. Hanafin reviewed the eleventh month of FY25. Discussion ensued on various aspects of the reports.

Report on Noise Complaints received in the last month (May 19 – June 16)

Mr. Hanafin reviewed his written report attached hereto on the noise complaints received from May 19 – June 16. Discussion ensued on the number, nature, time, content and pattern of the complaints from residents and adjacent towns as well as the type of aircraft on different runways and the steps taken to respond to these complaints. Discussion ensued on various aspects of the report.

Update on various airport capital improvement projects

Mr. Hanafin reviewed the various airport capital improvement projects and aeronautical study as completed by ASG and attached hereto. Discussion ensued on various aspects of the report, including timeline of grant-sensitive projects and in particular needed mitigation of obstructions on various runways and history of past easements.

Purchase of snow removal equipment

Mr. Hanafin reported that he will go before City Council this evening with the request to release \$15,833 from the Enterprise Fund for the purchase of snow removal equipment.

Update on the use of the Airport Rd. property

Mr. Hanafin reported that the City has approved the content of the RFP for the use of the Airport Rd. property. He asked members to review the RFP and submit comments to him for release of the RFP this week.

Massachusetts Airport Management Association Conference – October, 2025

Mr. Hanafin asked that members review the material submitted on the MAMA conference and submit their requests to him for participation in the Commissioner workshop to be held at the Margaritaville Resort on Cape Cod.

E. OLD BUSINESS BROUGHT BY AIRPORT MANAGER

Chair Retallack – Letter from the Select Board

Chair Retallack reviewed the contents of the letter attached hereto signed by the Beverly Select Board to the Commission requesting that the Commission address the concerns listed in the letter submitted to the Commission from Mr. Zuberek. Mr. Retallack proudly noted that all concerns had been addressed by the Commission.

Mr. Kossowan – Noise Abatement

Mr. Kossowan addressed noise complaints he has received from Danvers residents. Referring to a diagram of the airspace over Danvers defined by the FAA, he suggested that instead of reporting noise complaints to the airport manager, instead it would be more effective if all noise complaints be addressed to the FAA.

Discussion ensued. Chair Retallack affirmed the success of the outreach efforts to the community he and the airport manager have had in addressing noise complaints. Following discussion, it was agreed that the airport manager will continue outreach efforts to both residents and flight schools as well as data reports to both Select Boards.

Mr. Kossowan also reported that he had met with a representative from the Town of Concord on bees and pollination efforts in that town.

Mr. Deinstadt – Overall Environmental Study

Discussion ensued on the environmental study that Logan Airport generates on the overall impact of the airport on all aspects of the community. Chair Retallack reported that the reason the airport does not conduct such a study is the prohibitive cost. Also, Mr. Hanafin reported that the FAA has stated that the airport does not qualify for the so-called noise compatibility impact study.

F. ADJOURNMENT

MOTION: Upon motion duly made by Ms. Zuberek and seconded by Mr. Deinstadt, it was unanimously voted to adjourn. Motion passed 5-0, unanimous.

The meeting adjourned at 8:05PM.

Supporting documents:

Commission minutes of meeting of May 19, 2025
Massachusetts Air and Space Museum presentation
ASG report
Airport manager's monthly financial reports
Budget summary
Report on noise complaints
Landing fees report
Letter from the Beverly Select Board