

**BEVERLY AIRPORT COMMISSION
MINUTES OF MEETING
JULY 14, 2025**

LOCATION: 50 L.P. Henderson Rd., Beverly Airport East Side

PRESENT: Commissioners: Chair Kyle Retallack, Todd Deinstadt, Josh Doxsee, Jesse Zuberek and Khris Kendrick

OTHERS PRESENT: Airport Manager Gabe Hanafin and Craig Schuster

ABSENT: Ms. Gillette and Mr. Kossowan

PUBLIC: Tony Bettencourt, Mark Zuberek and Michael Marxsen

RECORDER: Christine Martin Barraford

A. CALL TO ORDER

Chair Retallack called the meeting to order at approximately 6:00PM, which is being audio and video recorded as a hybrid meeting. Roll call was taken and members present were: Mr. Deinstadt, Mr. Reulet, Ms. Zuberek, Mr. Doxsee, Mr. Kendrick and Chair Retallack. Ms. Zuberek arrived late.

Pledge of Allegiance

Chair Retallack led those in attendance in the recitation of the Pledge of Allegiance.

Approval of Regular Open Meeting Minutes – June 16, 2025

MOTION: Upon motion duly made by Mr. Doxsee and seconded by Mr. Kendrick, it was voted to approve the above minutes. Roll call vote: Mr. Reulet-A, Chair Retallack-Y, Mr. Kendrick-Y, Mr. Doxsee-Y and Mr. Deinstadt-Y. Motion passed 4-0-1.

Comment from Chair Retallack

Chair Retallack expressed condolences on behalf of the Commission to the families of the two persons who lost their lives as a result of the recent aircraft tragedy. A Go Fund Me account has been set up to benefit the families. The accident is currently under investigation by the NSTB.

B. PUBLIC COMMENT

General Public Comment

Mr. Zuberek appeared before the Commission and read from his written statement with regard to various issues, a copy of which is attached hereto and made a part of these minutes.

Mr. Bettencourt appeared before the Commission and expressed various complaints with regard to airport traffic and safety issues.

Tenant Comment

Clark L'Abbe appeared before the Commission and asked for a moment of silence in honor of the victims of the recent airline tragedy.

He then reviewed pictures of the progress on the renovation of the tower.

C. PRESENTATIONS

Airport Solutions Group – Craig Schuster

Mr. Schuster reviewed his report which is attached hereto.

Discussion ensued on various aspects of the report.

D. AIRPORT MANAGER’S REPORT – Gabriel Hanafin

Update on ongoing investigation into June 19th aircraft accident

Mr. Hanafin expressed condolences to the families and thanks to all personnel involved in effectively responding to the tragedy. He reviewed the steps involved in the immediate and ongoing investigation into the cause of the accident.

Discussion ensued on the initial assessment of the accident and future plans for a full table-top meeting of safety personnel at the airport.

Presentation of FY2025 budget

Mr. Hanafin reviewed his PowerPoint presentation on the FY25 airport summary including the following highlights:

- FY25 revenues.
- FY23 as compared with FY25 revenue share.
- FY25 expense share.
- Enterprise fund.

Operations and Fee Report

Mr. Hanafin reviewed the financial and operations report for the previous month and year-to-date as of June as detailed on the attached spreadsheet.

Budget Summary

Mr. Hanafin reviewed the twelfth month of FY25. Discussion ensued on various aspects of the reports.

Report on Noise Complaints received in the last month (June 16 – July 14)

Mr. Hanafin reviewed his written report attached hereto on the noise complaints received from May 19 – June 16. Discussion ensued on the number, nature, time, content and pattern of the complaints from residents and adjacent towns as well as the type of aircraft on different runways and the steps taken to respond to these complaints. Discussion ensued on various aspects of the report.

Grant assurances

Mr. Hanafin reviewed the newest addition to the federal grant assurances with regard to options for alternative fuels, a copy of which is attached hereto.

E. NEW BUSINESS BROUGHT BY AIRPORT MANAGER

Discussion, deliberation and vote on proposed lease with Massachusetts Air and Space Museum

Mr. Hanafin reviewed the draft of the proposed lease with the Massachusetts Air and Space Museum as a result of its presentation at the last meeting. The lease has been reviewed by the city solicitor. Insofar as MASM has not replied to the receipt of the lease, it was agreed that a vote would be taken at this time to approve the lease as presented, and if there were changes suggested by MASM, they would be reviewed and a revote taken.

MOTION: Upon motion duly made by Ms. Zuberek and seconded by Mr. Kendrick, it was unanimously voted to approve the lease as presented. Roll call vote: Mr. Reulet-Y, Chair Retallack-Y, Mr. Kendrick-Y, Mr. Doxsee-Y, Ms. Zuberek-Y and Mr. Deinstadt-Y. Motion passed 6-0.

Other

Chair Retallack is pursuing the issue of EV charging stations.

A special meeting of the Commission will be held on Friday, followed by an executive session.

Michael Marxsen reported that he would share the best practices of the security policy being used at Hanscom Airport and would be available to do a presentation on the topic for Beverly participants.

F. ADJOURNMENT

MOTION: Upon motion duly made by Ms. Zuberek and seconded by Mr. Doxsee, it was unanimously voted to adjourn. Motion passed 5-0, unanimous.
The meeting adjourned at 7:26PM.

Supporting documents:

Commission minutes of meeting of June 16, 2025

Mr. Zuberek's written statement

ASG report

Mr. Hanafin's report on FY25 summary

Airport manager's monthly financial reports

Budget summary

Report on noise complaints

Proposed lease with Massachusetts Air and Space Museum