

**BEVERLY AIRPORT COMMISSION
MINUTES OF MEETING
SEPTEMBER 8, 2025**

LOCATION: 50 L.P. Henderson Rd., Beverly Airport East Side

PRESENT: Commissioners: Chair Kyle Retallack, Khris Kendrick, Jason Reulet, Todd Deinstadt, Bill Kossowan and Josh Doxsee

OTHERS PRESENT: Airport Manager Gabe Hanafin and Craig Schuster

ABSENT: Jesse Zuberek

PUBLIC:

RECORDER: Christine Martin Barraford

A. CALL TO ORDER

Chair Retallack called the meeting to order at approximately 6:00PM, which is being audio and video recorded as a hybrid meeting. Roll call was taken and members present were: Mr. Deinstadt, Mr. Reulet, Ms. Zuberek, Mr. Doxsee, Mr. Kossowan and Chair Retallack.

Pledge of Allegiance

Chair Retallack led those in attendance in the recitation of the Pledge of Allegiance.

Approval of Regular Open Meeting Minutes – August 11, 2025

MOTION: Upon motion duly made by Mr. Kossowan and seconded by Mr. Reulet, it was voted to approve the above minutes as amended. Motion passed 5-0-1 with Mr. Kendrick abstaining.

B. PUBLIC COMMENT

General Public Comment

There was no public comment.

Tenant Comment

Peter Eichleay of Flight Level appeared before the Commission and gave an update on the hangar project.

Clark L'Abbe appeared before the Commission and gave an update on the renovation of Building 56. He reported that a plaque had been installed in memory of the victim of the recent air tragedy.

C. PRESENTATIONS

Airport Solutions Group – Craig Schuster

Mr. Schuster reviewed his report which is attached hereto. Discussion ensued on various aspects of the report.

D. AIRPORT MANAGER'S REPORT – Gabriel Hanafin

Operations and Fee Report

Mr. Hanafin reviewed the financial and operations report for the previous month and year-to-date as of August as detailed on the attached spreadsheet.

Budget Summary

Mr. Hanafin reviewed the second month of FY26 and budget year to date.

Discussion ensued on various aspects of the reports.

Report on Noise Complaints received in the last month (August 11– September 7)

Mr. Hanafin reviewed his written report attached hereto on the noise complaints received from August 11 – September 7. Discussion ensued on the number, nature, time, content and pattern of the complaints from residents and adjacent towns as well as the type of aircraft on different runways and the steps taken to respond to these complaints. Mr. Deinstadt noted the recent flyover of C5 aircraft.

Environmental mitigation projects

Mr. Hanafin reviewed the origin and cause of the PFAS/petroleum contamination in various parts of the airport as well as the efforts of the vendor hired to mitigate the problems, GZA. In February he received an addendum to the contract with GZA for further mitigation services with regard to petroleum contamination.

Concerned about the amount of money already expended with very little real progress and little change in the scope of the project, he met with Mayor Cahill and Mike Cahill, Commissioner of Public Works to seek their advice. They subsequently met with Sage Environmental, the vendor that serves the city, and it was the professional opinion of that firm that the matter had not been adequately dealt with and that the project should be further along at the delineation stage.

Consequently, Mr. Hanafin recommended to the Commission that it would be prudent to ask Sage for a formal proposal with concrete steps and estimate of costs needed to complete the project. After review of the project, the Commission would make a permanent decision on the best way to go forward with the project.

Discussion ensued on the details of the project thus far and steps taken for mitigation. Following discussion, it was agreed to authorize Mr. Hanafin to seek an alternate solution to GZA.

MOTION: Upon motion duly made by Mr. Kossowan and seconded by Mr. Kendrick, it was unanimously voted to authorize Mr. Hanafin to seek a proposal from Sage Environmental on a plan for mitigation of PFAS and petroleum. Roll call vote: Mr. Reulet-Y, Mr. Doxsee-Y, Mr. Kendrick-Y, Chair Retallack-Y, Mr. Kossowan-Y and Mr. Deinstadt-Y. Motion carries 6-0, unanimous.

E. NEW BUSINESS BROUGHT BY CHAIR

Fly 5K Fun Run

Chair Retallack noted that the event will be held on October 26th.

F. ADJOURNMENT

MOTION: Upon motion duly made by Mr. Kossowan and seconded by Mr. Doxsee, it was unanimously voted to adjourn. Motion passed 5-0, unanimous.
The meeting adjourned at 7:01PM.

Supporting documents:

- Commission minutes of meeting of August 11, 2025
- ASG report
- Mr. Hanafin’s report on FY26 summary
- Airport manager’s monthly financial reports
- Budget summary
- Report on noise complaints